

European Union Studies

MA Handbook 2024–2025

**European Union Center
Illinois Global Institute
University of Illinois Urbana-Champaign
205 Coble Hall
801 S. Wright Street
Champaign, IL 61820**

Revised June 2024

CONTENTS

	<u>Page</u>
CONTENTS -----	2
PREFACE -----	4
INTRODUCTION -----	5
THE EUROPEAN UNION CENTER -----	6
History -----	6
Mission -----	6
EUROPEAN UNION CENTER STAFF -----	8
ADMISSION REQUIREMENTS -----	9
Deadlines -----	9
Application Materials -----	9
PROGRAM REQUIREMENTS -----	10
Coursework -----	10
Course Offerings of the EU Center -----	10
Other Requirements -----	11
Masters Thesis Option -----	12
Thesis Committee -----	14
Thesis Defense and Deposit -----	14
Exam Option -----	16
Exam Option Research Paper -----	17
Grade Point Average -----	18
GRADUATE DEGREE REQUIREMENTS -----	19
Registration -----	19
Changing Departments or Programs -----	19
Residence Credit -----	19
Research Credit and EURO 599 -----	19
Credit/No-Credit Courses -----	20
Graduate Student Petitions -----	20
Graduate Minors -----	20
EUROPEAN UNION CENTER DEPARTMENTAL GUIDELINES FOR THE MENTORING OF GRADUATE STUDENTS -----	22
Faculty -----	22
Graduate Students -----	23
Graduate Programs -----	23
EXPENSES AND FINANCIAL RESOURCES -----	25
Tuition & Fees -----	25
Financial Aid -----	25
General Funding Information for MAEUS Students -----	25
Fellowships -----	25
Assistantships -----	27
Loans, Grants, and Awards -----	27
Summer Automatic Waivers -----	28

UNIVERSITY AND DEPARTMENTAL POLICIES -----	29
Academic Integrity -----	29
Grievance Procedures -----	29
Non-Discrimination Statement -----	30
International Student SEVIS Requirements -----	30
5-YEAR BA/MA -----	32
Why a 5-Year BA/MA? -----	32
Admittance -----	32
Requirements -----	33
Degree Awarding -----	34
APPENDIX I: SAMPLE TRACKS -----	35
MAEUS, thesis option, basic -----	35
MAEUS, thesis option with a graduate minor -----	36
MAEUS, thesis option with a teaching assistantship -----	37
MAEUS, exam option with a double degree -----	38
MAEUS, exam option, accelerated -----	39
5-Year BA/MA, thesis option -----	40
5-Year BA/MA, exam option -----	41
APPENDIX II: LIST OF SUGGESTED DEPARTMENTS AND COURSES	
-----	42
APPENDIX III: ADVISING FORMS -----	48
Exam Option Research Paper Approval Form -----	48
Request for Course Credit -----	49
Request for Approval of Independent Study -----	50
MAEUS Student Self-Report for Annual Review -----	52
MAEUS Student Annual Departmental Review -----	56
APPENDIX IV: FAQs FOR THESIS ADVISORS AND STUDENTS -----	58

PREFACE

This handbook provides information for graduate students in the Master of Arts program in European Union Studies. It is a supplement to the Graduate College Handbook of Policy and Requirements for Students, Faculty and Staff (<http://www.grad.illinois.edu/gradhandbook>); the University of Illinois Programs of Study and Course Catalog (<https://courses.illinois.edu/>); and other applicable University of Illinois policies and regulations. These publications take precedence and are available on-line.

For further information, contact:

European Union Center
Illinois Global Institute
205 Coble Hall
801 S. Wright Street
Champaign, IL 61820

Phone: 217-265-7515
Fax: 217-333-6270
Email: eucenter@illinois.edu
Web: <http://europe.illinois.edu/>

International Students

International Student and Scholar Services (ISSS) provides services and advising to international students throughout the year: New Student Services, Individual Advising, Group Advising and Workshops, and more. International students should contact the ISSS prior to arrival on campus and are required to report to ISSS upon arrival.

International Student and Scholar Services
International Studies Building
910 S. Fifth Street
Champaign, IL 61820
Phone: 217-333-1303 ext.1
Fax: 217-265-4252
Email: iss@illinois.edu
Web: <http://iss.illinois.edu>

INTRODUCTION

The growth of the European Union represents one of the most significant developments in global politics and economics in recent decades. Today, the European Union encompasses approximately 450 million people, 27 countries, and 24 official languages.

The demand for specialized knowledge of the European Union has never been greater. The growing union makes up 30 percent of the world's economy. Governments, businesses, and non-profit organizations worldwide are recognizing the need to understand and collaborate with this diverse and complex community.

The Master of Arts in European Union Studies at the University of Illinois Urbana-Champaign is designed to meet the needs of three constituencies of students: those seeking to combine area expertise with professional training; those proceeding to disciplinary-based doctoral work; and those seeking a stand-alone, professional degree.

The program provides broad, interdisciplinary training for further doctoral study, while also preparing students to respond to the growing opportunities and challenges presented by the European Union. This training is ideal for careers in government, NGOs, international business, law, not-for-profit associations, or education, journalism, and think tanks.

Illinois offers instruction in seventeen European languages: Arabic, Armenian, Basque, Bosnian-Croatian-Serbian, Czech, French, German, Greek, Hebrew, Italian, Polish, Portuguese, Russian, Spanish, Swedish, Turkish, and Ukrainian.

The European Union Center seeks to foster a lively intellectual life among area scholars through conferences, lectures, colloquia, visiting scholars, study groups, exhibits, films, and social activities. These and other events are announced in the Center's *E-Weekly Newsletter*, which also includes notices about fellowship opportunities and deadlines, calls for papers and proposals, upcoming conferences, and other information of interest to students and faculty. MA students receive the newsletter electronically through the Center's listserv, to which students are automatically subscribed. MA students can also expect to receive targeted emails related to their specific needs and interests from the Academic Coordinator and Associate Director as relevant opportunities arise.

THE EUROPEAN UNION CENTER

History

The University of Illinois European Union Center (EUC) was established in 1998 with support from the European Commission, as one of the ten original EU Centers in the United States. In 2003, the US Department of Education designated the EUC as a Title VI National Resource Center, a status it has maintained continuously since then. In 2011–2015, the European Union recognized the EUC as a European Union Center of Excellence, and from 2015 the center has been awarded consecutive three-year grants for different projects as a Jean Monnet Center of Excellence.

Since its inception, the European Union Center has been the focal point on campus for teaching, research, and outreach programs on the European Union. The EUC brings together faculty and students from diverse disciplines within and beyond our institution to provide high quality programs to various audiences and to promote the study of the EU and transatlantic relations, making it one of the most comprehensive EU centers in the US. The EUC works with its faculty affiliates, many of whom are internationally renowned experts in their fields.

Mission

- To promote scholarly research on the EU and transatlantic relations by serving as a national resource center
- To strengthen the undergraduate, graduate, and professional curricula on the EU across all colleges at the University of Illinois
- To educate and train a new generation of experts on EU policies and EU-US relations
- To deepen the understanding between the peoples of the US and the EU through an extensive outreach program to K–12 educators and students, businesses, government leaders, the media, and the general public

To meet our mission, the European Union Center provides diverse programs and support, including:

- Graduate interdisciplinary seminars on the EU
- Grants for faculty
- Foreign Language and Area Studies (FLAS) Fellowships for graduate students
- Support for instruction of less commonly taught languages of the region
- EU Day and EU Day of Art
- EUC Brown Bag lecture series, professional development workshops, and other campus events
- Model European Union
- Schuman Challenge

- Support for European and EU-related conferences and events
- Visiting scholars and linkages with European institutions
- EU Online Library*
- Curriculum Development Workshops for K-12 and Community College Educators
- Other outreach activities for diverse constituents

* Throughout a student's coursework and research activities, he or she will likely utilize a variety of literature and documentary resources available through the University of Illinois library system and the web portal of the European Union. The EU is diligent in archiving its thousands of documents and publications online, which can be found at the [Publications Office of the European Union](#). In partnership with the European Union Center, the University of Illinois Library has developed its own web portal for EU Studies, which can be found via the International and Area Studies Library's [European Union Collections and Services](#) page. Finally, the University of Illinois Library is a depository library for official EU documents, which can be searched and accessed through the [online catalogue](#). Students can request assistance with library resources related to EU Studies by contacting Paula Carns (Associate Professor, University Library & Medieval Studies, Languages and Literatures Librarian) at pcarns@illinois.edu (website: <https://experts.illinois.edu/en/persons/paula-mae-carns>).

EUROPEAN UNION CENTER STAFF

European Union Center Director



Emanuel Rota
Ph.D. (History), University of California, Berkeley
Professor, Department of French & Italian
rota@illinois.edu

Associate Director and Director of Graduate Studies



Markian Dobczansky
Ph.D. (History), Stanford University
markian@illinois.edu

Coordinator for Academic Programs



Amanda Smith
Ph.D. (French), University of Illinois Urbana-Champaign
ansmith8@illinois.edu

Outreach & FLAS Coordinator



Sydney Lazarus
M.A. (Russian, East European and Eurasian
Studies), University of Illinois Urbana-Champaign
lazarus5@illinois.edu

Office Support Specialist



Oksana Popova
oksana92@illinois.edu

ADMISSION REQUIREMENTS

Admission is ordinarily for the fall (August) semester, but exceptions are made for spring (January) and summer (June) admission.

Application Materials

Applicants for admission to the Master of Arts program should have completed at least two years of study of a language of the European Union and hold a bachelor's degree from an accredited institution of higher education. Test scores from at least one standardized test for graduate or professional school entry are welcome but not required as part of a holistic review of applications that seeks multiple pieces of information about a student and potential fit with the program. The Graduate Record Examination (GRE) is normally preferred, but the EU Center will accept results from the Graduate Management Admission Test (GMAT), Law School Admission Test (LSAT), or Medical College Admission Test (MCAT). The minimum paper-based Test of English as a Foreign Language (TOEFL) score is 550 (213 on the computer-based test or 79 on the iBT). Candidates must write a statement of purpose (1000 words max.) showing how the MA degree in European Union Studies fits into their educational and career plans. They must also submit a writing sample (12-20 pages) that demonstrates potential to conduct graduate level research, which includes analytical abilities and superior communication skills. Applicants must also submit a personal statement (500 words) that demonstrates the applicant's commitment to diversity in a university setting. Three letters of recommendation from faculty who have taught the student in a class, as well as original, certified transcripts are required. International students must also submit a Declaration and Certification of finances form to demonstrate sufficient financial support for the duration of the program. Consult the EUC and Graduate College web sites for the most up-to-date information on application procedures.

PROGRAM REQUIREMENTS

Coursework (See Student Self-Report, Appendix III, p.52 for a full checklist)

Required Courses	Thesis Option Required Hours	Exam Option Required Hours
EURO 501 and EURO 502	8	8
Language Requirement (if necessary)	Max 7	Max 7
Thesis Hours Required (EURO 599)	0-8	N/A
EURO 500 (Recommended)	2-4*	2-4*
Minimum 500-Level	12	12
Required Overall Total Hours	36	36

Course Offerings of the EU Center

EURO 500: This 2 credit-hour course is offered in two versions: (1) In fall semesters the course serves as a professional development seminar for graduate students interested in the study of Europe, including MAEUS students, FLAS recipients and students from other relevant departments wishing to further engage with the EU Center community. (2) In spring semesters participants come together with EU Center staff to discuss topics in the context of their research interests in order to build European research projects of high salience. MAEUS students are encouraged to enroll in EURO 500 twice, preferably in the first year if their course schedule allows.

EURO 501 is a graduate-level introduction to the European Union, its history, decision-making processes, legal framework and economic effects. This course is offered in the fall semester of every academic year and is required for all EUC FLAS students, graduate minor students, and MAEUS students. Upon completion of the course, students will be conversant in the institutions and workings of the European Union and will have produced a research presentation and paper on an EU-relevant topic in line with their research interests. The research paper requirement is a good opportunity for MAEUS students to begin developing possible thesis topics.

EURO 502 examines the European Union from global perspectives. The course theorizes discourses involving the EU and the larger world, with particular attention to the transatlantic relationship between the US and the EU; and transnational policies and actions that are larger than the EU, such as educational, environmental, and cultural policies. This course is offered in the spring semester of every academic year and is required for all MAEUS students, graduate minor students, and recommended for EUC FLAS students. The research paper requirement provides a further opportunity to develop thesis topics.

EURO 590 is a directed independent study that enables MAEUS students to pursue individual research projects under the supervision of a university faculty member. Consent to enroll in EURO 590 is generally given only to those students who have completed EURO 501 or EURO 502.

EURO 596 offers graduate-level instruction on various special topics in European Union studies. EURO 596 may be repeated in the same or separate terms if the topics vary.

EURO 599 is required for students carrying out thesis research for the MA in European Union Studies. The course is approved for S/U grading only, and may be repeated in separate terms to a maximum of 8 hours. To register for EURO 599, MAEUS students must first identify a faculty thesis advisor and request consent from the EU Center to sign up for thesis credits.

Additional courses that fulfill the requirements of the MAEUS, EUS graduate minor, and EUC FLAS fellowships are offered through many different departments, including Political Science, History, Economics, Anthropology, Sociology, Education, Business Administration, Law, and various foreign language departments. Please see Appendix II (List of Suggested Departments & Courses) for a comprehensive overview of previous course offerings and consult with the Coordinator for Academic Programs on a regular basis.

In addition to the required courses, regular attendance at European Union Center events is expected for students to benefit from these important co-curricular opportunities and support the center in its efforts to sustain the interest of important guests in continuing to visit the U of I.

Other Requirements

For all MAEUS students, coursework must come from at least three different academic units. Only 400 and 500 level courses can be counted towards the degree requirements. Up to twelve hours may be credited for MA-equivalent study abroad courses or eight hours for internship placement. The EU Center strongly encourages students to go abroad or complete an internship/traineeship during their MAEUS degree program. Study abroad during the academic year is normally limited to one semester only for the duration of the program. In rare circumstances, a second

semester abroad during the academic year may be approved. Students considering study abroad should familiarize themselves with Graduate College policy regarding residence credit requirements and transfer of credit from institutions abroad.

All students will be expected to meet with the Academic Programs Coordinator each semester to discuss which classes they are thinking of taking and their suitability regarding the student's academic trajectory and goals. The perspectives of the APC and Center are valuable for sizing up which choices while in the program seem most likely to set a student up for post-graduate success.

A candidate must also demonstrate proficiency in a language of the European Union, other than English, at the third-year level in one of the following ways: (1) by having satisfactorily completed coursework in an EU language at the sixth-semester level in a previous degree program. The sixth-semester level course should have been completed no more than two years prior to enrollment in the MAEUS degree program; (2) by performing satisfactorily at the sixth-semester level in an EU language proficiency examination approved by the European Union Center and the appropriate University language department; or (3) by satisfactorily completing language coursework through the sixth-semester level while enrolled in the MAEUS degree program. Up to seven hours of advanced language (third or fourth year) course work during the MAEUS period of study may be used toward the MA total required hours. All courses applied toward the language requirement must be taken for a letter grade: the credit/no credit option cannot be used for any part of this requirement. Only 400 and 500 level courses can count towards the 36-credit hour requirement for this program. Students may find, however, that there are positive benefits to acquiring a second European language and using study of that language at the beginning or intermediate level to make themselves competitive for FLAS fellowships.

Master's Thesis Option

A thesis is an original, significant engagement with and contribution to the scholarly literature of an academic discipline. Students who wish to complete a thesis will establish themselves as an advanced researcher in the field of European Union Studies and a thesis will open more doors upon the completion of the degree. The EUC encourages MAEUS students to also think about their theses as interdisciplinary endeavors and urges students to develop academic relationships with professors from outside departments who can lend advisement and mentoring in research and thesis development areas. Theses are also considered a prerequisite for those who wish to continue their studies on an advanced level (Ph.D., J.D., MBA, etc.) following the completion of the MAEUS degree. All University of Illinois graduate students whose programs require the completion of a thesis or dissertation must deposit their manuscript electronically in the Graduate College. Department approval and review of the thesis is required before it can be deposited.

Deposit: A thesis will not be accepted for deposit until all required materials have been submitted and all corrections requested by the Graduate College Thesis Office have been made. Deposit must be made by the appropriate master's or doctoral [deposit deadlines](#) set for each term. There are no exceptions. Upon deposit, the thesis becomes part of the student's academic record. No changes may be made to a thesis or dissertation after it has been deposited at the Graduate College.

Formatting: The Graduate College will *only* accept theses and dissertations that meet the formatting requirements set forth in the [Thesis Requirements](#). Although each thesis will undergo review for formatting by the departmental thesis format reviewer, it is the student's responsibility to implement Graduate College Thesis Requirements prior to submitting to departmental review.

Dissemination: Theses that are deposited as a requirement for the awarding of a degree are considered publications. Copyrightable works prepared by students as part of the requirements for a University of Illinois degree program are deemed to be the property of the student.

As a condition of degree award, the University has the royalty-free right to retain, use and distribute a limited number of copies of the thesis, together with the right to require its publication for archival use (see [University of Illinois Board of Trustees' General Rules](#)).

In order to best disseminate and archive the significant work of University of Illinois graduates, the Graduate College requires that every thesis or dissertation and abstract be published. The Graduate College will determine the method of publication that most effectively secures the existence of the thesis/dissertation in perpetuity. The thesis will be available to the public through the University Library.

Permissions for Previously Published Work Included in the Thesis: Prior publication of parts of the thesis is increasingly common. Students should secure written permission from the publisher (or whoever holds the copyright to the published work) for the thesis to be submitted. Students should bring two copies of these copyright permissions with them to their deposit.

Patent Review: If a student's thesis contains potentially patentable information, a student may wish to have the thesis held by the Thesis Office while patentability is assessed. Holding a thesis does not postpone degree conferral or graduation. A student wishing to have a thesis held during the patent review process must contact the Office of Technology Management (OTM) prior to deposit. OTM will review

the student's request and notify the Graduate College if a thesis is to be held. Intellectual property is an important aspect of thesis research.

For more information about the University of Illinois Thesis requirements, please visit the Graduate College's Handbook of Policy and Requirements for Students, Faculty, and Staff.

The Thesis Committee

The thesis committee consists of a faculty advisor and at least one other individual. When the student has identified a suitable advisor, the EUC Director and Director of Graduate Studies will send a formal letter to the individual with details about the MAEUS program and requirements and expectations for the thesis.

The committee guides the student through the research and writing process and confers final approval of the thesis after successful defense of the work. MAEUS-specific guidelines include:

- The Thesis Committee must consist of at least two individuals
- The Thesis Advisor (Committee Chair) must be a member of the Graduate College Faculty
- At least one member of the Thesis Committee must be a member of the EU Center Executive Staff (i.e., Director, Associate Director, Outreach Coordinator, Academic Coordinator)
- Students will conduct an oral thesis defense before the Committee
- The Defense will be open to the public and announced to the EUC listservs.

MAEUS students will receive more detailed information about how to form a committee during the spring EURO 500 course, including the role of the committee, what to look for in potential committee members, and how to approach faculty members about serving on the committee. They can also field these questions to the Academic Coordinator. To learn more about departmental requirements and procedures associated with the MAEUS thesis, students should consult the document, "Frequently Asked Questions (FAQ) for Thesis Advisors and Students," available from the EU Center and included in this Handbook as Appendix IV (p.58).

The Thesis Defense and Deposit

To schedule the thesis defense, students should work with the EU Center office to set a date and time that will work for the student, the committee members, and EUC executive staff (Director, Associate Director, Outreach Coordinator, and Academic Coordinator). The EU Center office staff will reserve a venue for the defense and issue a confirmation to the student, committee, and EUC staff.

The EU Center maintains a strict timeline for the defense and deposit of students' theses. This ensures the timely and successful exit of students from our program. The following deadlines will be held for each semester:

<u>Days Prior to Semester Deposit Deadline</u>	<u>Task to be completed</u>
30	Defense must have been scheduled
20	Defense must have taken place
10	Final document must be submitted to EUC front office for departmental review
0	Final document must be submitted to the Graduate College.

The following is the EU Center's oral thesis defense format. The times given for each portion of the defense are approximate:

- The defense will be open to the public. All MAEUS students will be strongly encouraged to attend their peers' defenses. Defenses will be announced to the EUC Faculty and Student listservs.
- Introductions (5 mins.). An EUC executive staff member will call the meeting to order at the appointed time and briefly introduce the Committee Chair (main faculty advisor). The Committee Chair will introduce the student, giving the student's name and title of the thesis/presentation.
- Student presentation (20 mins.). The presentation normally includes elements such as statement of the research question, a summary of the student's literature review and how the study is situated in the literature, methods, analysis, major findings, and recommendations for future research. Students may use PowerPoint or other media during their presentation. If a student plans to use presentation media for the defense, please notify EU Center office staff at least one day in advance so that the technology can be set up ahead of time.
- Q&A (20-30 mins.) with committee members and the public audience. The Q&A will conclude the public portion of the defense. In all, the entire public defense proceedings can last up to one hour.
- Once the audience has left, the Committee Chair will then ask the student to leave the room. The committee will discuss the thesis. Discussion might include whether to recommend any changes, and the committee should arrive at a decision as to whether to pass the student on the defense and thesis.
- The committee will then invite the student to re-enter the room for discussion about the thesis and any recommended changes. At this time, the committee members may sign the Thesis/Dissertation Approval (TDA) form. More information about this form is given below.

Departmental format approval is required before a student can deposit their thesis with the Graduate College. The Academic Programs Coordinator is the EUC's departmental format reviewer and will need to review the final version of each student's thesis and submit departmental approval to the Graduate College. Students should read the guideline and requirements for formatting and submitting a master's thesis on the Graduate College website: <http://www.grad.illinois.edu/thesis>. Also on their web site are PDFs of sample pages with margin and spacing requirements, and successfully submitted theses.

Students must also submit a [Thesis/Dissertation Approval](#) (TDA) form, which is available from the Graduate College website. **It is the student's responsibility to prepare and carefully proofread the following content before obtaining signatures on the document:**

- The student's UIN
- The student's name (must match *exactly* with the student name found on the thesis/dissertation title page and the University's official record of the student's name)
- The title of the thesis (wording and spelling must match those of the title found on the title page. Capitalization does not have to match.)
- The correct degree for which the thesis is being submitted (Master of Arts)
- At a minimum, the committee chair and the Director of the EU Center are required to sign on a student's TDA form. The signature of the department head (or authorized signatory) must be original, and all signatures must be on the same form. Signatures of off-site committee members may be obtained through faxing or scanning and emailing the form prior to the department head signing it. Note: though not a formal requirement, EUC has adopted the custom of having all committee members sign the TDA.

Exam Option

The European Union Center also offers an exam option for students who wish to pursue skill development through additional coursework, rather than conducting research for a thesis project. The exam will be given in the final two weeks of the student's final semester, will be administered by the EUC's academic staff, and will draw questions from the content of the MAEUS required coursework and the student's completed electives, and the student's exam option research paper (see below). Students pursuing the exam option must submit all syllabi from MAEUS coursework on or shortly after the 10th day of classes in the semester of the exam so that the EUC academic staff can prepare appropriate questions. The exam will be given in a hybrid format (both written and oral) on a date arranged by the student. The exam date and time should be arranged by the student no later than thirty days prior to the exam date.

Exam Option Research Paper

Students pursuing the exam option must also complete a substantial research paper in conjunction with a 500-level course (EURO 501 & 502 excluded). The paper should be completed in the third term of the program and must be submitted with the instructor's comments to the Director of Graduate Studies and the Academic Programs Coordinator for review upon completion of the course. A research paper associated with an approved, off-campus internship may substitute for the required paper, with permission from the DGS and the internship supervisor. The student must indicate to the EUC which course or internship is being used for this option, preferably at the MAEUS Annual Review at the end of the spring term; the Annual Review typically takes place after the Fall course offerings are announced, so students will have an opportunity to review relevant courses by that time. It is highly recommended that students reach out to instructors in advance to ensure that they would be willing to support this type of project in their course. In the absence of a relevant course, an independent study (EURO 590) with the DGS, Coordinator for Academic Programs, the Executive Director, or a willing affiliate faculty member may be used to complete the project, so long as no other independent studies have or will be taken.

The research paper must be a minimum of thirty pages. Students must secure a signature from the course instructor indicating agreement to supervise the research paper, as well as the EUC Director of Graduate Studies, on the Exam Option Research Paper Approval Form (see Appendix III). This should also be done before the end of the second week of the semester. Students must obtain a minimum grade of a B for the course in which the paper is written. The instructor must email the EUC Director of Graduate Studies signifying satisfactory completion of the requirement.

Dissemination: Exam option research papers that are submitted as a requirement for the awarding of a degree may be considered by the European Union Center to be publications. Copyrightable works prepared by students as part of the requirements for a University degree program are deemed to be the property of the student.

As a condition of degree award, the European Union Center and the University has the royalty-free right to retain, use and distribute a limited number of copies of the exam option research papers, together with the right to require its publication for archival use (see [University of Illinois Board of Trustees' General Rules](#)).

Grade Point Average

Students must maintain a minimum overall graduate GPA of at least 2.75 on a 4.0 scale. Students who have an overall graduate GPA below the degree program's minimum at the end of any semester of enrollment will be placed on probation. Probation procedures are detailed on the Graduate College website: <https://grad.illinois.edu/handbooks-policies>.

GRADUATE DEGREE REQUIREMENTS

Registration

To receive a graduate degree a student must be admitted to the degree program and enrolled in the program for at least one term after admission, which could be spring, summer or fall. To be counted toward the graduate degree, hours must be at the 400-level or greater and approved for graduate credit.

For a list of previously approved courses, please see Appendix II.

Changing Departments or Programs

Graduate College policy allows students to transfer from one academic program to another, provided that both departments agree to the transfer. Students wishing to transfer, either as a permanent transfer, or in order to obtain a degree from both programs, joint or dual degree programs, should use the petition process to request the transfer. With transfer by petition, students are not required to complete a new application, pay an application fee or provide copies of transcripts already on file.

For more information on Changing Departments or Programs, please visit the Graduate College website: <https://grad.illinois.edu/handbooks-policies>.

Residence Credit

At least half of the hours required for a master's degree must be earned in courses meeting on the Urbana-Champaign, Chicago or Springfield campuses, or in courses meeting in other locations that have been approved by the Graduate College.

For more information, please see Article III of the University of Illinois' Academic Policies and Regulations website: <https://studentcode.illinois.edu/article3/>.

Research Credit and 599

A student cannot deposit a thesis without record of registration in research credit courses. Likewise, students with a record of registration in research credit will be required to deposit a thesis to complete their degree. Most departments use the course designation "599" to indicate research registration for both masters and doctoral students. Graduate students should register for research credit during semesters when they are working on the thesis.

For more information about Research Credit, please see the Graduate College website: <https://grad.illinois.edu/handbooks-policies>.

Credit/No-Credit Courses

Most students will be better served by having graded rather than non-graded courses on their academic record. This is especially important for students who plan to apply either for financial aid or for admission to academic programs beyond the master's degree. However, MAEUS students may take one class (4 hours) on a Credit/No-Credit basis. This option may not be used for the two required core courses – EURO 501 and 502. Students on limited status or academic probation may not use this option until they achieve full graduate standing. Students may choose the Credit/No-Credit option by filling out the required paper form, obtaining the academic advisor signature and submitting the form to the admissions and records office by the deadline date for dropping a course. **Students are not required to inform their professors that they are taking a class as credit/no credit. Some students may find this non-disclosure as a helpful way to prevent grading biases.** Students who elect this option may change to a grade basis according to the instructions in the Timetable.

Graduate Student Petitions

Petitions are used to request an exception to published Graduate College policies or deadlines.

Students complete the petition in consultation with their advisor. After the advisor and department have made their recommendations and the appropriate signatures have been obtained, the petition will be submitted electronically by the department to the Graduate College for final review and official decision. Be sure to provide **complete and thorough explanation and documentation of the reasons for your request** to ensure speedy consideration. Lack of information may result in delays or denials of the request. For full instructions on filing Graduate Student Petitions and for the petition form, go to: <http://www.grad.illinois.edu/gsas/gradpetition>

Graduate Minors

A graduate minor is an approved program in a secondary area of study that relates closely to a student's chosen major and may be included on an academic transcript. A list of campus-approved graduate minors is available online. As noted in the Policy for Graduate Minors, students majoring in an area of study may not pursue a minor in the same area.

Each program has different procedures for applying to and completing their minor, and students should contact the minor department for details. **Not all departments will agree to count credit-hours towards both one's major and minor degrees. Students should consult their major department before applying to the minor to clarify what units will be counted to what degree.** Students who wish to add or drop a graduate minor from their academic record must submit a graduate petition to

make the change to their academic program. An academic program change alters the requirements needed for graduation, and therefore changes should be made carefully and in consultation with the graduate program advisor.

For more information on Graduate Minors, please visit the Graduate College website: <https://grad.illinois.edu/handbooks-policies>.

EUROPEAN UNION CENTER DEPARTMENTAL GUIDELINES FOR THE MENTORING OF GRADUATE STUDENTS

The Graduate College wishes that all students have a positive mentoring relationship within their affiliated departmental communities. As such, the European Union Center has developed the following set of internal guidelines for mentorship between the EU Center and its students. The EUC staff and faculty will adhere to the following guidelines, and request that students follow them as well.

FACULTY

Positive & Supportive Environment

- Foster the overall wellbeing of students
- Provide students a safe, supportive environment
- Interact ethically and professionally with other members of the university community
- Be responsive and receptive to students' requests for academic feedback and professional advice
- Listen effectively and respond appropriately to student concerns in a timely and effective manner
- Adapt reasonably and appropriately to changes in student situations

Academic Success

- Guide students in developing academic and research skills
- Convey clear expectations for academic and research progress
- Provide timely, constructive feedback and periodic evaluations
- Evaluate students' performance fairly and objectively
- Promote students' timely academic and research progress
- Advise students on requirements for academic integrity, responsible conduct of research and other relevant policies

Career Development

- Foster the professional development of students to prepare for a wide range of future employment options
- Assist students in achieving their career goals
- Encourage engagement in professional communities and meetings to foster potential career opportunities
- Advise students regarding the ethics of their profession

GRADUATE STUDENTS

Positive & Supportive Environment

- Interact ethically and professionally with other members of the university community
- Seek guidance responsibly when feedback is needed
- Communicate clearly about needs and concerns regarding academic and professional progress
- Contribute positively to a sense of cohort among EUC graduate students

Academic Success

- Actively seek academic and research direction and feedback from advisors; clearly communicate needs and concerns about this direction
- Clearly articulate potential personal or structural impediments on progress towards degree
- Take ownership of knowing and fulfilling degree requirements
- Take ownership of knowing and exercising ethical professional norms
- Take a proactive approach to following Graduate College and university policies, including academic integrity, student conduct, and responsible conduct of research

Career Development

- Clearly identify career goals and changes in plans to faculty and advisors
- Proactively identify professional development needs and pursue appropriate opportunities in consultation with staff when appropriate
- Take initiative for career exploration and job searches

GRADUATE PROGRAMS

Positive & Supportive Environment

- Listen to the needs and concerns of a diverse group of students
- Foster the wellbeing of students
- Provide students a safe, supportive environment
- Interact ethically and professionally with other members of the university community
- Connect students with appropriate university offices and resources
- Help resolve student problems and conflicts

Academic Success

- Provide information about degree requirements, academic policies and expectations
- Share information about fellowships, awards, events and other academic opportunities
- Monitor student academic progress, providing at least yearly evaluations and communicating these with students

Career Development

- Promote student engagement in professional development programs
 - Foster the professional development of students to prepare for a wide range of future employment options
 - Direct students to resources that can help them pursue and succeed in their careers of choice
-

EXPENSES AND FINANCIAL RESOURCES

Tuition & Fees

Tuition and fee assessments are based on the student's Illinois residency status, the college and curriculum of enrollment, and the amount of credit for which the student registers. In addition to tuition, certain courses carry a fee to cover instructional costs. These fees may apply to computer equipment and usage, laboratory equipment and supplies, musical instruments for practice, and similar instructional costs. Complete information about tuition and fees assessment, current fee structures, and which services are supported by specific fees can be found at the Office of the Registrar's website: <https://registrar.illinois.edu/tuition-fees/>.

Financial Aid

Financial aid for graduate students at the University of Illinois at Urbana-Champaign is available in the form of fellowships, assistantships, loans, grants and awards.

General Funding Information for MAEUS Students

Students pursuing the MAEUS have several funding options for which they may apply, which are detailed in the sections below. Many of these are awarded on a competitive basis. Because funding for master's level students is normally limited to (but not guaranteed for) two years of study, students are encouraged to be proactive in seeking funding from other sources when possible, particularly if they will exceed two years.

The EU Center is aware of student preferences for financial aid as cited on their applications for admission, and these are taken into consideration as decisions are made about how to distribute available graduate fellowship and assistantship funding. The final decisions are contingent on many factors, but the EUC staff makes every effort to recognize the financial needs and accommodate the stated preferences of all continuing and newly admitted students. Funding decisions are communicated at the earliest possible opportunity.

All MAEUS applicants and continuing students are encouraged to apply for academic year FLAS fellowships. Summer funding is limited but available, and often takes the form of summer FLAS fellowships (see below). The EUC may also have summer graduate assistantships available, but these are dependent upon external funding to the Center and therefore subject to change.

Fellowships

Fellowships are awarded only to full-time degree-seeking students. All awards are contingent upon sufficient funding being available. Most fellowships of \$6,000 or more per semester provide full coverage of tuition and several fees. In addition, Fellows receive dental and vision insurance paid by the University.

The below list provides information about some grants of interest to graduate students in European Union studies. The European Union Center maintains a more extensive listing of fellowships and other student funding opportunities on its web site, at

<https://europe.illinois.edu/resources/student-resources>. While some of these awards are used to fund students for coursework or language study at the University of Illinois, others are used to fund overseas study and/or research.

Foreign Language and Area Studies Fellowships (FLAS): FLAS grants are available to U.S. citizens or permanent residents for foreign language training and area studies, including the study of the European Union. The European Union Center, the Russian, East European, and Eurasian Center, and the Center for Global Studies may offer fellowships for EU languages.

EUC FLAS graduate student fellowships may be used for the study of Arabic, Bosnian-Croatian-Serbian, Bulgarian, Catalan, Czech, French, German, Greek (modern), Italian, Polish, Portuguese, Serbo-Bosnian-Croatian, Spanish, Swedish, Turkish, or Ukrainian. Priority is given to the study of less commonly taught languages. FLAS grants can only be used to fund the study of languages at a second year level or higher, with the exception of students already fluent in a European language. Because other area studies centers at University of Illinois also offer FLAS Fellowships, applications are submitted through a shared portal. Hence, students may be eligible to apply to multiple centers, depending on the foreign language they intend to study. See <http://publish.illinois.edu/illinoisflas/> for more information.

Awards provide a stipend (\$20,000 for the academic year; \$3,500 for the summer) and a tuition and fee waiver <http://publish.illinois.edu/illinoisflas/>. *Support for these fellowships comes from the U.S. Department of Education Title VI program.*

National Security Education Program (NSEP) - David L. Boren Graduate Fellowships: Boren Fellowships provide up to \$30,000 to U.S. graduate students to add an important international and language component to their graduate education through specialization in area study, language study, or increased language proficiency. Boren Fellowships support study and research in areas of the world that are critical to U.S. interests, including Africa, Asia, Central & Eastern Europe, Eurasia, Latin American, and the Middle East. The countries of Western Europe, Canada, Australia, and New Zealand are excluded. For a complete list of countries, see: <https://borenawards.org/eligible-programs#countries>.

International Research Exchange Board (IREX): The individual advanced research opportunities (IARO) program provides short-term grants to master's level students from the United States to conduct research on policy relevant topics in Eastern Europe and Eurasia. <https://www.irex.org/participate-projects>.

Big Ten Academic Alliance (BTAA): The BTAA is an academic consortium of eighteen major teaching and research universities in the Midwest (the Big Ten plus the University of Chicago). Their CourseShare database allows graduate students take advantage of language offerings not available at their home university, but available at another BTAA member university. See the following webpage for more information: <https://www.btaa.org/resources-for/students/traveling-scholar-program/introduction>.

Institute for International Education Fulbright Grants: Sponsored by the U.S. Department of State, the Fulbright U.S. Student Program offers a variety of grant opportunities, including comprehensive Fulbright grants, travel grants, teaching, and business opportunities. IIE also conducts, simultaneously with the competition under the Fulbright Program, the competitions

for various programs supported by foreign governments and private donors
<https://www.iie.org/Programs/Fulbright-US-Student-Program>.

German Academic Exchange Service (DAAD) German Studies Research Grant: This specialized DAAD program offers up to ten German Studies Research Grants to highly qualified undergraduate and graduate students who are nominated by their department/program chairs. The grant may be used for short-term research (one to two months) in either Germany or North America. For information on how to apply:
<https://www.daad.org.il/en/study-research-in-germany/> .

Additional opportunities of all types (fellowships, assistantships, etc.) are described at the Graduate College Fellowship Office website: <https://grad.illinois.edu/fellowships/about>, or contact them at GradFellowship@illinois.edu. Students should also consult GrantForward (formerly the IRIS database) at: <https://www.grantforward.com>.

Assistantships

Teaching, research, graduate, and pre-professional graduate assistants receive stipends for services rendered to the University. Most assistantship appointments between 25% and 67%, inclusive, for three-quarters of the academic term provide waivers of either the full tuition or the base-rate tuition, depending on the graduate program of enrollment. Such appointments also carry coverage of several fees, along with dental and vision insurance at no charge. More information is available at the Graduate College website: <https://grad.illinois.edu/financial-aid>.

For a listing of available assistantships, please visit the Assistantship Clearinghouse website: <https://grad.illinois.edu/clearinghouse/>.

Also, please consult with Amanda Smith (Coordinator for Academic Programs, ansmith8@illinois.edu) and Markian Dobczansky (Director of Graduate Studies, markian@illinois.edu) when searching for assistantships outside of the EU Center. We will gladly assist you in tapping into the EUC's academic networks for opportunities that may not be readily apparent.

Loans, Grants, and Awards

Please visit the Graduate College Funding & Employment website: <https://grad.illinois.edu/funding-jobs>.

Summer Automatic Waivers

Students without summer waiver-generating appointments who held waiver-generating appointments for the previous spring semester are eligible to receive summer automatic tuition waivers if they choose to enroll in the summer semester. The summer automatic waiver provides the same tuition waiver as that granted during the previous spring.

However, it does not provide a waiver of the same fees as a waiver-generating appointment. Only the service fee, AFMFA fee and the Library/Technology fee are included. The health service fee and health insurance fee are now covered starting in Summer 2024.

Students with dental and vision insurance coverage from a waiver-generating appointment in the spring term continue to have dental and vision coverage through August 31. Authorized disciplinary colleges may request reimbursement for summer automatic waivers from an appointing unit if that unit was billed for the waiver in the spring semester.

Academic Integrity

The University of Illinois has formulated a policy that defines academic dishonesty, explains penalties that may be imposed on students, and details hearing procedures for appeals.

Academic dishonesty includes the following behaviors: cheating; fabrication; facilitating infractions of academic integrity; plagiarism; bribes, favors, and threats; academic interference; unauthorized use of University resources; failure to comply with research regulations; and computer-related infractions.

All students should refrain from conduct that is academically dishonest or behavior that assists others in academically dishonest activities. Academic Integrity is thoroughly discussed in the Student Code: <http://studentcode.illinois.edu/>. It is the student's responsibility to familiarize himself or herself with the University's policies on Academic Integrity and the Student Code. For additional guidance or clarification on specific matters associated with Academic Integrity, students should consult their instructors, advisor, or Center executive staff.

The university's Policy and Procedures on Integrity in Research and Publication can be found at: <https://www.vpaa.uillinois.edu/cms/one.aspx?portalId=420456&pageId=440887>.

The substitution of texts generated by artificial intelligence for students' own work constitutes an act of academic dishonesty. All students should consult with their course instructors and the Academic Coordinator if they have questions about incorporating artificial intelligence into their coursework and research.

Grievance Procedures

The purpose of this policy is to protect the interests of graduate students by providing informal and formal means of seeking resolution in case of an inappropriate action of a member of the faculty or administrative staff or an inappropriate application of a departmental/unit policy.

Any graduate student may informally pursue or formally file a grievance when they believe that a decision or behavior adversely affects his/her status as a graduate student. As specified by the Graduate College policy expressed in the Guiding Standards for Faculty Supervision of Graduate Students (March 31, 1997), all members of the University community are expected to observe high standards of professional conduct and ethical behavior in graduate education and in the supervision of graduate research and teaching. However, in a large and heterogeneous scholarly community, problems may emerge. In the event that a student of the EUC experiences a problem, they are encouraged to bring their grievance to the director of the center first. If the director is unable to resolve the problem, the student should then consult the appropriate contacts at the Graduate College according to their prescribed procedure. The University articulates its policies and provides effective informal and formal procedures for resolving these problems involving graduate students. The policies and procedures described in this document do not override or supersede any other policies as established in the University Statutes and campus policies.

For more information, see the Graduate College Handbook:
<https://grad.illinois.edu/handbooks-policies>.

Non-Discrimination Statement

The commitment of the University of Illinois to the most fundamental principles of academic freedom, equality of opportunity, and human dignity requires that decisions involving students and employees be based on individual merit and be free from invidious discrimination in all its forms.

The University of Illinois will not engage in discrimination or harassment against any person because of race, color, religion, sex, national origin, ancestry, age, order of protection status, genetic information, marital status, disability, sexual orientation including gender identity, unfavorable discharge from the military or status as a protected veteran and will comply with all federal and state nondiscrimination, equal opportunity and affirmative action laws, orders and regulations. This nondiscrimination policy applies to admissions, employment, access to and treatment in the University programs and activities.

University complaint and grievance procedures provide employees and students with the means for the resolution of complaints that allege a violation of this Statement. Members of the public should direct their inquiries or complaints to the appropriate equal opportunity office.

For the Urbana-Champaign campus:

Mike DeLorenzo, Associate Chancellor
320 Swanlund Administration Building,
601 East John Street
MC-304
Champaign, Illinois 61820-5796
(217) 333-4238
michaeld@illinois.edu

Heidi Johnson, Director of the Office of Diversity, Equity, and Access
Police Training Institute
1004 South Fourth Street
MC-523
Champaign, Illinois 61820-5796
(217) 333-1676
johnso19@illinois.edu

International Student SEVIS Requirements

On January 1, 2003, new regulations impacting international students on F-1 and J-1 visas took effect. These regulations govern the retention and reporting of information regarding those students on F and J visas and implements an internet - based reporting system called SEVIS (Student and Exchange Visitor Information System). Following are some of the salient changes in these regulations.

Admission into the U.S.: All new students will be allowed to enter the U.S. no more than 30 days before the program start date listed on the student's visa document. The program start date coincides with the official reporting date to ISSS, usually 10 days before classes begin. New students may engage in on-campus employment no more than 30 days before the beginning of classes. When a new student enters the US the immigration inspector will record that entry into the student's SEVIS record.

Full Course of Study: To be considered full-time, students must be enrolled for 12 hours during the academic year (Fall and Spring terms) and 6 hours in the Summer term. In some circumstances a student may enroll for fewer hours and still be considered as a full-time student for SEVIS reporting purposes.

Reporting Current Name and Address: Students are now required to report their change of address and any legal name change to the University within 10 days of the change. The address should be updated in Banner. Legal name changes must be reported to Registration Services (OAR, 911 West Illinois, Urbana). The address must be a physical address where the student resides; office and P.O. box addresses are not acceptable. ISSS is then required to report this change to SEVIS within 21 days.

For more information of SEVIS Requirements, please visit the International Student and Scholar Services handbook:

http://iss.illinois.edu/download_forms/handbooks/j1_prog_handbook.pdf.

5 YEAR BA/MA

The College of Liberal Arts and Sciences and European Union Center are proud to offer the option of a 5-year program for a Bachelor of Arts degree in the College of Liberal Arts and Science (120 hours) and a Master of Arts degree in European Union Studies (36 hours). This opportunity offers current undergraduate students interested in pursuing an MA in European Union Studies (MAEUS) an accelerated path, with the opportunity to complete both programs of study quickly while still meeting the same requirements as students who pursue a traditional two-year course of study.

In consultation with a student's department undergraduate advisor and EUC graduate advisor, this accelerated path program can be paired with a BALAS degree in the College of Liberal Arts and Sciences.

The 5-Year BA/MA program has initially begun with the following majors:

- Political Science
- Global Studies
- French and Italian
- Germanic Languages and Literatures
- Spanish and Portuguese
- Slavic Studies
- Anthropology

Why a 5 Year BA/MA?

This program has been set up to benefit eligible undergraduate students who have space in their schedule to begin graduate-level coursework in their final year of undergraduate coursework. By beginning to satisfy the requirements for a Master's degree as undergraduate students, those enrolled in this five year program will be able to receive their MA with one additional year of education (instead of two with a more traditional program). Other benefits include broadened opportunities for advanced language and international learning, as well as study abroad opportunities during undergraduate and graduate degrees.

Admittance:

Students can apply for this program when they have 60 hours of credit. For students, this usually means beginning the conversation with their undergraduate advisor and the EUC Academic Coordinator in their sophomore or junior year.

Additionally, to be eligible for enrollment, all student must have:

- A cumulative GPA of 3.0 or greater
- A major GPA of 3.0 or greater

European Union Center staff, working in consultation with the undergraduate adviser of the student's BA department, will determine if a student is in good academic standing and has made sufficient progress towards their undergraduate degree. An application essay will also be

required before admittance. Students will be expected to keep their GPA at or above these minimum levels up until they begin as MA students, after which they will be subject to the expectations of the graduate school.

The earliest opportunity to formally apply to the Graduate College is the first semester of the fourth year.

The latest opportunity to be admitted into the graduate portion of the degree program would be the first semester of the fifth year.

Admitted students will need to have completed nearly all of their undergraduate level courses by the end of their third year. In the fall semester of the fourth year, students will start core courses for the MA in EU Studies. Once the bachelor's degree is obtained, the student will petition for transfer of MAEUS courses taken during the final undergraduate to graduate-level. The maximum guaranteed amount of graduate credits that can be transferred from undergraduate credits is twelve. Therefore, 24 credits (2 full-time semesters) will remain to be completed as a graduate student.

Requirements:

Requirements for this degree program are identical to those for the stand-alone BA and for the stand-alone MAEUS. This program does not alter any credit-based requirements for any existing degree. Students must have at least 120 hours of credit for their undergraduate BA program. And students will need at least 36 hours of credit for their MAEUS. Students are allowed to transfer less than twelve credit hours, but those who do so cannot be guaranteed that their M.A. degree will be completed in one year.

The 5-Year BA/MA requirements for the European Union Center are:

- Students must take EURO 501 and 502
- Students must meet a language requirement by demonstrating proficiency in a language of the European Union (not English), at the third-year level. 7 of these third-year, or advanced, languages can be used in completing the MA hours requirement
- At least two substantial research papers on European Union topics during courses that are relevant to the student's professional orientation
- Coursework must come from at least three different academic units
- No more than 12 hours may be credited for MA-equivalent study abroad courses
- No more than 8 hours for internship placement may be credited
- Minimum GPA for MAEUS related courses must be: 2.75

The MAEUS is a flexible degree that can be completed with or without a thesis. If a student decides to complete a thesis, the student must complete EURO 599: Thesis Research. The minimum of hours is 0 and the maximum of hours is 8. The number of hours for this course is counted towards the degree.

Degree Awarding:

Students will receive their degrees when their individual requirements are met. The BA and MA degrees associated with this program will be conferred separately and independently.

APPENDIX I: SAMPLE TRACKS

SAMPLE TRACK: Two-Year MAEUS—Political focus, thesis option (full-time = 12 credits/semester)

(Student enters without fulfillment of language requirement, decides to pursue German during first year)

This track represents the basic MAEUS track for any focus.

YEAR 1

Semester 1

EURO 500: Dialogue on Europe (2)*
EURO 501: Institutions & Governance (4)
PS/EURO/Other elective (4)
Language course (4)**
TOTAL ELIGIBLE UNITS: 10

Semester 2

EURO 500: Dialogue on Europe (2)*
EURO 502: EU in Global Perspective (4)
PS/EURO/Other elective (4)
Language course (4)**
TOTAL ELIGIBLE UNITS: 20

YEAR 2

Semester 3

EURO 599: Thesis Research (4)***
PS/EURO/Other elective (4)
PS/EURO/Other elective (4)
TOTAL ELIGIBLE UNITS: 32

Semester 4

EURO 599: Thesis research (4)***
PS/EURO/Other elective, optional (4)****
PS/EURO/Other elective, optional (4)****
TOTAL ELIGIBLE UNITS: 36-44

* MAEUS students are encouraged to take EURO 500 twice, as this is a course that is term specific. EURO 500 focuses on professional development, networking, and EUC events in the fall, and then on research development in the spring. Students are allowed to take the course up to four times during their coursework.

** Language courses are often offered at the 100-level, and are thus not eligible to count towards graduate credit by the Graduate College. Courses at the 100-level do count towards the language requirement for the MAEUS degree. Any language course taken at the 400- or 500-level will count as graduate credit.

*** MAEUS students who write a thesis are allowed to take up to 8 credits of EURO 599: Thesis Research. These credits can either be spread across two semesters (recommended) or taken all at once in the final semester, depending on the coursework of the student.

****Students in their final semester are allowed to register below the 12-credit threshold and still be considered full-time students. Therefore, the two elective courses in the final semester are optional.

SAMPLE TRACK: Two-year MAEUS—French focus with a graduate minor

(Student enters with fulfillment of language requirement; Student pursues graduate minor in Gender and Women’s Studies, which requires 12 additional credits)

Students who enter the MAEUS program with the language requirement fulfilled are encouraged to pursue a graduate minor relevant to their research interests.

YEAR 1

Semester 1

EURO 500: Dialogue on Europe (2)*
EURO 501: Institutions & Governance (4)
French/EURO/Other elective (4)
GWS 550: Feminist Theory & Methods (4)
TOTAL ELIGIBLE UNITS: 10 (EU); 4
(GWS)**

Semester 2

EURO 500: Dialogue on Europe (2)*
EURO 502: EU in Global Perspective (4)
French/EURO/Other elective (4)
GWS 590: Topics in Gender & Women’s
Studies (4)
TOTAL ELIGIBLE UNITS: 20 (EU); 8
(GWS)**

YEAR 2

Semester 3

EURO 599: Thesis Research (4)***
French/EURO/Other elective (4)
400-500 level elective for GWS minor (4)
TOTAL ELIGIBLE UNITS: 30 (EU); 12
(GWS)**

Semester 4

EURO 599: Thesis research (4)***
PS/EURO/Other elective, optional (4)
TOTAL ELIGIBLE UNITS: 36-40 (EU);
12 (GWS)**

* MAEUS students are encouraged to take EURO 500 twice, as this is a course that is term specific. EURO 500 focuses on professional development, networking, and EUC events in the fall, and then on research development in the spring. Students are allowed to take the course up to four times during their coursework.

** Graduate minors often do not allow courses to count towards both major and minor concentrations. It is recommended to plan for the coursework for a graduate minor to only count towards the graduate minor, and to exist in addition to the requirements for the MAEUS degree.

*** MAEUS students who write a thesis are allowed to take up to 8 credits of EURO 599: Thesis Research. These credits can either be spread across two semesters (recommended) or taken all at once in the final semester, depending on the coursework of the student.

****Students in their final semester are allowed to register below the 12-credit threshold and still be considered full-time students. Therefore, the two elective courses in the final semester are optional.

SAMPLE TRACK: Two-year MAEUS—Eastern Europe focus, thesis option, with a teaching assistantship

(Student enters with fulfillment of language requirement; Student receives a teaching assistantship, which lowers the full-time enrollment requirement to 8 credits per semester)

YEAR 1

Semester 1

EURO 500: Dialogue on Europe (2)*
EURO 501: Institutions & Governance (4)
REES/EURO/Other** elective (4)
TOTAL ELIGIBLE UNITS: 10

Semester 2

EURO 500: Dialogue on Europe (2)*
EURO 502: EU in Global Perspective (4)
REES/EURO/Other** elective (4)
TOTAL ELIGIBLE UNITS: 20

YEAR 2

Semester 3

EURO 599: Thesis Research (4)***
REES/EURO/Other** elective (4)
TOTAL ELIGIBLE UNITS: 28-30

Semester 4

EURO 599: Thesis research (4)***
REES/EURO/Other** elective (4)
TOTAL ELIGIBLE UNITS: 36-40

* MAEUS students are encouraged to take EURO 500 twice, as this is a course that is term specific. EURO 500 focuses on professional development, networking, and EUC events in the fall, and then on research development in the spring. Students are allowed to take the course up to four times during their coursework.

** Students with an interest in Eastern Europe are encouraged to look to REES, Slavic, Russian, History, Anthropology, and others for coursework on Eastern Europe. It is also advised to visit and become familiar with the Russian, Eastern Europe, and Eurasian Center (also in IGI and the International Studies Building) for resources and relevant course offerings on the region.

*** MAEUS students who write a thesis are allowed to take up to 8 credits of EURO 599: Thesis Research. These credits can either be spread across two semesters (recommended) or taken all at once in the final semester, depending on the coursework of the student.

SAMPLE TRACK: Two-year MAEUS—Mediterranean focus (exam option) with a double degree in Library & Information Science (MS/LIS)

(Student enters with fulfillment of language requirement; Student pursues a joint degree with the MS/LIS in Library & Information Sciences program, which requires 40 additional credits; Student pursues the exam option)

Note that students who pursue dual degree programs must fulfill all requirements for both degrees, thus requiring more than two years of coursework to complete both programs. In this case, the dual MAEUS and MLIS program requires six semesters.

YEAR 1

Semester 1

EURO 500: Dialogue on Europe (2)*
EURO 501: Institutions & Governance (4)
Italian/EURO/Other elective (4)
LIS Required Course #1 (4)
TOTAL UNITS: 10(EU); 4(LIS)

Semester 2

EURO 500: Dialogue on Europe (2)*
EURO 502: EU in Global Perspective (4)
Italian/EURO/Other elective (4)
LIS Required Course #2 (4)
TOTAL UNITS: 20(EU); 8(LIS)

YEAR 2

Semester 3

Italian/EURO/Other elective (4)
LIS Required Course #3 (4)
LIS Required Course #4 (4)
TOTAL UNITS: 24(EU); 16(LIS)

Semester 4

Italian/EURO/Other elective (4)
LIS Required Course #5 (4)
LIS Required Course #6 (4)
TOTAL UNITS: 28(EU); 24(LIS)

YEAR 3

Semester 5

Italian/EURO/Other elective (4)
LIS Required Course #7 (4)
LIS Required Course #8 (4)
TOTAL UNITS: 32(EU); 32(LIS)

Semester 6**

Italian/EURO/Other elective (4)
LIS Required Course #9 (4)
LIS Required Course #10 (4)
TOTAL UNITS: 36(EU); 40(LIS)

* MAEUS students are encouraged to take EURO 500 each term, as this is a course that is term specific. EURO 500 focuses on professional development, networking, and EUC events in the fall, and then on current events and thesis development in the spring. Students are allowed to take the course up to four times during their coursework.

** Student takes the MAEUS final exam in the last two weeks of the sixth semester.

SAMPLE TRACK: Accelerated Exam-Option MAEUS—Political Focus
(full-time = 12 credits/semester)

(Student must enter with fulfillment of language requirement)

This accelerated exam track can be completed in three semesters, but leaves no room for graduate minors and/or language study, reduces the opportunities for certain types of funding such as FLAS and teaching assistantships, and possibly reduces other opportunities such as networking and professional development that a full-term graduate program offers.

Semester 1

EURO 500: Dialogue on Europe (2)*
EURO 501: Institutions & Governance (4)
PS/EURO/Other elective (4)
PS/EURO/Other elective (4)
TOTAL ELIGIBLE UNITS: 14

Semester 2

EURO 500: Dialogue on Europe (2)*
EURO 502: EU in Global Perspective (4)
PS/EURO/Other elective (4)
PS/EURO/Other elective (4)
TOTAL ELIGIBLE UNITS: 28

Semester 3

PS/EURO/Other elective (4)**
PS/EURO/Other elective (4)**
TOTAL ELIGIBLE UNITS: 36

* MAEUS students are encouraged to take EURO 500 twice, as this is a course that is term specific. EURO 500 focuses on professional development, networking, and EUC events in the fall, and then on research development in the spring. Students are allowed to take the course up to four times during their coursework.

**Students in their final semester are allowed to register below the 12-credit threshold and still be considered full-time students. Students should take the additional time during the third semester to prepare for the exam.

SAMPLE TRACK: 5-Year BA/MA—History focus, thesis option

(Student begins the 5-Year BA/MA with fulfillment of language requirement; full-time enrollment is 12 credits per term).

YEAR 1 (final year of undergraduate)

Semester 1*

EURO 500: Dialogue on Europe (2)**
EURO 501: Institutions & Governance (4)
Remaining requirements for bachelor's
degree (6-12)
TOTAL ELIGIBLE UNITS: 6

Semester 2

EURO 500: Dialogue on Europe (2)**
EURO 502: EU in Global Perspective (4)
Remaining requirements for bachelor's
degree (6-12)
TOTAL ELIGIBLE UNITS: 12

YEAR 2 (beginning of graduate student status)

Semester 3***

EURO 599: Thesis Research (4)****
History/EURO/Other elective (4)
History/EURO/Other elective (4)
TOTAL ELIGIBLE UNITS: 24

Semester 4

EURO 599: Thesis research (4)****
History/EURO/Other elective (4)
History/EURO/Other elective (4)
TOTAL ELIGIBLE UNITS: 36

* 5-year BA/MA students may formally apply to the Graduate College in this term. Students should apply for the term immediately following their graduation from their undergraduate program.

** MAEUS students are encouraged to take EURO 500 twice, as this is a course that is term specific. EURO 500 focuses on professional development, networking, and EUC events in the fall, and then on research development in the spring. Students are allowed to take the course up to four times during their coursework.

*** 5-Year BA/MA students should apply to transfer the 12 credits from Semester 1 and Semester 2 during this term.

**** MAEUS students who write a thesis are allowed to take up to 8 credits of EURO 599: Thesis Research. These credits can either be spread across two semesters (recommended) or taken all at once in the final semester, depending on the coursework of the student.

SAMPLE TRACK: 5-Year BA/MA— Sociology focus, exam option

(Student does not begin the 5-Year BA/MA program with fulfillment of the language requirement; student takes language courses in the second year).

5-Year BA/MA students who enter the program without fulfillment of the language requirement are encouraged to take the exam option in order to complete the degree within the 5th year. If BA/MA students need to complete the language requirement AND wish to complete a thesis, an additional semester may be needed to sufficiently complete the thesis research and defense. EUC staff will help these students navigate this timeline effectively.

YEAR 1 (final year of undergraduate)

Semester 1*

EURO 500: Dialogue on Europe (2)**
EURO 501: Institutions & Governance (4)
Remaining requirements for bachelor's degree (6-12)
TOTAL ELIGIBLE UNITS: 6

Semester 2

EURO 500: Dialogue on Europe (2)**
EURO 502: EU in Global Perspective (4)
Remaining requirements for bachelor's degree (6-12)
TOTAL ELIGIBLE UNITS: 12

YEAR 2 (beginning of graduate student status)

Semester 3***

Sociology/EURO/Other elective (4)
Sociology/EURO/Other elective (4)
Language courses (4)****
Additional elective, if needed (1-4)
TOTAL ELIGIBLE UNITS: 24

Semester 4

Sociology/EURO/Other elective (4)
Sociology/EURO/Other elective (4)
Language courses (4)****
Additional elective, if needed (1-4)
TOTAL ELIGIBLE UNITS: 36

* 5-year BA/MA students may formally apply to the Graduate College in this term. Students should apply for the term immediately following their graduation from their undergraduate program.

** MAEUS students are encouraged to take EURO 500 twice, as this is a course that is term specific. EURO 500 focuses on professional development, networking, and EUC events in the fall, and then on research development in the spring. Students are allowed to take the course up to four times during their coursework.

*** 5-Year BA/MA students should apply to transfer the 12 credits from Semester 1 and Semester 2 during this term.

**** Language courses are often offered at the 100-level, and are thus not eligible to count towards graduate credit by the Graduate College. Courses at the 100-level do count towards the language requirement for the MAEUS degree. Any language course taken at the 400- or 500-level will count as graduate credit.

APPENDIX II: LIST OF SUGGESTED DEPARTMENTS & COURSES

Courses from departments across the university are available to students in the MAEUS and Graduate Minor programs. The following list contains examples that previous students have enrolled in for coursework. Please note that only 400- and 500-level courses (600- and 700- for courses in the School of Law) count as graduate level. Also, many of these courses are not offered every semester or even every year, and many may require prerequisites. In addition, some courses offered in professional schools such as the Gies College of Business and the School of Law may have restricted enrollment or require instructor approval, so we recommend identifying courses and acting early.

This list is updated periodically and should not be considered exhaustive. [Students should consult the online university class schedule and course explorer for current course availability.](#) For coursework outside the EURO curriculum, students should fill out the EUC Request for Course Credit form in the Advisement Forms appendix of this handbook. Also, please consult the EU Center staff regarding specific questions about applying courses to your degree major or minor program.

Agricultural and Consumer Economics

ACE 431: Agri-food Strategic Management (cl BADM 438)
ACE 435: Global Agribusiness Management
ACE 436: Intl Business Immersion
ACE 451: Agriculture in Intl Dev
ACE 455: Intl Trade in Food and Agr
ACE 556: Agr Policy and Political Econ

Anthropology

ANTH 402: Transnational Islam, Europe-US
ANTH 423: Economic Anthropology
ANTH 480: Modern Europe
ANTH 515: Seminar in Anthropology

Art History

ARTH 491: Topics in Art

Basque

BASQ 402: Readings in Basque Studies

Business Administration

BADM 438: Agri-food Strategic Management (cl ACE 431)
BADM 582: Multinational Management
BADM 583: Current Topics in Intl Bus
BADM 584: Global Marketing
BADM 586: Intl Comparative Management
BADM 590: Seminar in Business Admin

Catalan

CATL 401: Intensive Catalan Language
CATL 402: Studies in Catalan Literature

Community Health

CHCL 407: Disability, Culture, and Society
CHCL 494: Special Topics

Curriculum and Instruction

CI 415: Language Varieties, Culture and Learning

Comparative & World Literature

CWL 441: Themes in Narrative
CWL 471: International Lit. Relations
CWL 502: Methods of Comparative Lit.
CWL 561: Seminar in Genres – Forms
CWL 571: Seminar in Literary Relations

Economics

ECON 420: International Economics
ECON 440: Econ of Labor Markets
ECON 450: Development Economics
ECON 540: Labor Economics I
ECON 541: Labor Economics II
ECON 550: Econ of Development and Growth

Education Policy Studies

EPS 512: Western Educational Classics
EPS 530: Education and Globalization
EPS 590: Advanced Graduate Seminar

European Union Studies

EURO 415: Europe and the Mediterranean
EURO 418: Language and Minorities in Europe
EURO 470: Imagining the Welfare State
EURO 490: Special Topics in EU Studies
EURO 500: Dialogue on Europe
EURO 501: EU Institutions and Governance
EURO 502: The EU in a Global Context
EURO 590: Directed Ind Study
EURO 596: Special Topics in EU Studies
EURO 599: Thesis Research

Finance

FIN 422: Cases in Corporate Finance
FIN 551: International Finance

French

FR 417: History of the French Language
FR 418: Languages and Minorities in Europe
FR 443: Paris, a Soc and Cult History
FR 485: Commercial & Econ French I
FR 552: Studies in French Cinema
FR 559: Seminar in Romance Linguistics
FR 578: Seminar 20th C. French Lit
FR 579: Seminar in French Lit

Geography

GEOG 438: Geography of Health Care
GEOG 465: Transp and Sustainability
GEOG 466: Environmental Policy
GEOG 471: Recent Trends in Geographic Thought
GEOG 483: Urban Geography

German

GER 401: Global Issues in German
GER 418: Language & Minorities in Europe
GER 420: German Cultural History
GER 465: Ling Structures of German
GER 473: 1920s to Today
GER 494: German Cinema II (1945 – present)
GER 496: Special Topics in German Studies
GER 575: 20th C. German Studies

Global Studies

GLBL 480: Energy and Security
GLBL 483: Seminar on Security
GLBL 499: Special Topics

Gender and Women's Studies

GWS 459: Gender, Sex, and Postcoloniality

History

HIST 400: War, Soc, Politics, & Culture
HIST 401: History of Terrorism
HIST 433: History of Jews in Diaspora
HIST 439: The Ottoman Empire
HIST 441: The Roman Empire
HIST 446: Early Modern British Isles
HIST 450: European Working Class History
HIST 456: 20th Century Germany
HIST 466: The Balkans
HIST 467: Eastern Europe
HIST 502: Prob in Comparative History
HIST 504: Seminar in History of Science

HIST 551: Problems in European History Since 1789

Information Studies

LIS 490: Advanced Topics Info Studies

LIS 525: Government Information

LIS 590: Advanced Problems in LIS

Italian

ITAL 406: Italian Culture

ITAL 415: Europe & the Mediterranean

ITAL 418: Language & Minorities in Europe

ITAL 470: Topics in Italian Cinema

ITAL 510: Seminar in Italian Studies

ITAL 595: Special Topics in Italian

Landscape Architecture

LA 513: History of World Landscapes

Labor and Employment Relations

LER 450: European Working Class Hist

LER 545: Econ of Human Resources

LER 564: HR Training and Devel

LER 565: HR Management & Strategy

LER 566: International HR Management

LER 590: Individual Topics

LER 595: Managing Diversity Globally

Law

LAW 653: Intl Business Trans.

LAW 654: International Trade Policy

LAW 656: International Law

LAW 657: Intl Human Rights Law

LAW 792: Current Legal Problems

LAW 796: Comparative Law Topics

LAW 798: Seminars

Media and Cinema Studies

MDIA 575: Cult Studies & Crit Interp

MACS 470: Topics in Italian Cinema

MACS 492: New Scandinavian Cinema

MACS 494: German Cinema II

MBA Program

MBA 531: Special Projects

Music

MUS 518: Topics in Opera History

Nuclear, Plasma, & Radiological Engineering

NPRES 480: Energy & Security

NPRES 483: Seminar on Security

Natural Resources & Environmental Science

NRES 499: Special Topics

Polish

POL 446: Problems of Polish Literature

Portuguese

PORT 595: Special Topics Port & Braz Lit

Political Science

PS 408: Islam and Modern Society

PS 415: Europe and the Mediterranean

PS 418: Languages and Minorities in Europe

PS 456: Democracy and Identity

PS 457: Dem Gov in a Global Setting

PS 480: Energy and Security

PS 540: Proseminar Comp Politics I

PS 548: Political Economy

PS 549: Topics in Comparative Politics

PS 580: Proseminar in Intl Relations

PS 582: Intl Political Economy

PS 589: Topics in Intl Relations

Religion

REL 434: History of Jews in Diaspora

Russian and East European Studies

REES 477: Postcommunist Fiction

REES 496: Topics in REEE Studies

REES 550: Seminar in REEE Studies

REES 596: Topics in REEE Studies

Scandinavian

SCAN 463: Modern Scandinavian Drama

SCAN 492: Scandinavian Cinema

SCAN 494: Topics in Scan Languages

SCAN 496: Special Topics in Scan Studies

SCAN 593: Research in Special Topics

Slavic

SLAV 418: Languages & Minorities in Europe

SLAV 452: Slavic Cultural Studies

SLAV 477: Post-Communist Fiction

SLAV 525: Problems in Slavic Literature

Sociology

SOC 447: Environmental Sociology

SOC 470: Social Movements

SOC 473: Immigration, Health & Society

SOC 562: Sem in Transnational Studies

Spanish

SPAN 418: Language & Minorities in Europe

SPAN 435: Intro Romance Ling

SPAN 465: 20-21st C Spanish Studies

SPAN 590: Topics in Hispanic Studies

SPAN 595: Special Topics in Spanish

Theatre

THEA 560: Seminar in Theatre History

Turkish

TURK 405: Advanced Turkish I

Urban and Regional Planning

UP 423: Intro International Planning

UP 494: Special Topics in Planning

UP 501: Planning History and Theory

UP 504: Urban History and Theory

UP 521: International Planning Seminar

Yiddish

YDSH 420: Jewish Life-Writing

APPENDIX III: ADVISING FORMS

ADVISING FORM: Master's in European Union Studies (MAEUS) Exam Option
University of Illinois at Urbana-Champaign

EXAM OPTION RESEARCH PAPER APPROVAL FORM

MAEUS students pursuing the exam option must complete one substantial research paper (30-page minimum) in conjunction with a 500-level course (EURO 501 and 502 excluded). A research paper associated with an approved, off-campus internship may substitute for the required paper. A copy of the completed exam option research paper must be submitted to EUC.

Student: _____

UIN: _____

Instructor: _____

Course Number: _____

Term: Fall Spring Summer Year: _____

Paper Topic: _____

Brief description of expected content:

SIGNATURES

Student _____ Date _____

Instructor _____ Date _____

EUC DGS/Advisor _____ Date _____

Action by Department: ___ Approved
 ___ Denied

ADVISING FORM **Master's in European Union Studies (MAEUS) Course Credit**
University of Illinois at Urbana-Champaign

REQUEST FOR COURSE CREDIT

Please fill out this form and turn it in to the EUC Department before registering for a course not required in the EURO course listings. All credit requests are subject to departmental approval.

Student: _____

UIN: _____

Instructor: _____

Course Number: _____ CRN: _____

Term: Fall Spring Summer Year: _____

Why should this course be counted for credit? :

Student's Signature _____ Date _____

EUC DGS/Advisor Signature _____ Date _____

Action by Department: **Notes:**

___ Approved

___ Denied

ADVISING FORM **Master's in European Union Studies (MAEUS) *Independent Study***
University of Illinois at Urbana-Champaign

REQUEST FOR APPROVAL OF INDEPENDENT STUDY

Please fill out this form and turn it in to the EUC Department before registering for I.S. course. All I.S. requests are subject to departmental approval.

Student: _____

UIN: _____

Instructor: _____

Course Number: _____ CRN: _____

Term: Fall Spring Summer Year: _____

Action by Department: ___ Approved
 ___ Denied

Student's Signature _____ Date _____

Instructor's Signature _____ Date _____

EUC Adviser's Signature _____ Date _____

Admin notes:

(OVER)

1) General content of Independent Study (provide a brief overview of what is to be studied):

2) Reason for request (explain why independent study is necessary):

3) Method of evaluation of student (i.e., paper, exam, annotated bibliography):

4) Number of proposed meetings and duration (i.e., How often do the student and professor plan to meet, and for how long per meeting?)

5) Please attach a detailed reading list to this form, if required by instructor.

STUDENT SELF-REPORT
for Annual Review

Masters in European Union Studies (MAEUS)
 University of Illinois at Urbana-Champaign

Student:

UIN:

Anticipated Graduation Date:

Requirement (enter only one # from checklist)	Semester/Year Fall = F Spring = Sp Summer = Su (F21, Sp22, etc)	Course Name (Dept + Number) 400 & 500 level courses ONLY	Instructor (Last name only)	Credit hours	Grade
EURO 501		EURO 501			
EURO 502		EURO 502			
EURO 500*		EURO 500			
EURO 599		EURO 599			
Language Course #1**					
Language Course #2**					
Elective #1***					
Elective #2***					
Elective #3***					
Elective #4***					
Elective #5***					
Elective #6***					
Elective #7***					
Total Credits: (Needed: 36)					
Academic Units? (List at least 3)					

* = EURO 500 can be repeated up to 4 credits.

** = The maximum credits we can accept from these courses IN TOTAL are seven. Language courses are required only if necessary.

*** = At least three of these must be 500 level courses together totaling 12 units

**** = For additional information related to this table, please consult the MAEUS Handbook and the MAEUS page on the EUC's website.

Indicate courses planned towards fulfilling remaining MAEUS requirements:

MAEUS students must complete one of the two following options in order to graduate from the program. Please indicate your preferred option below.

Thesis Option (if applicable)

The thesis option is intended for (1) students who wish to continue their studies in an advanced degree program, such as a PhD, JD, EdD, or other form of doctoral studies, or (2) wish to demonstrate a specialty within the field of EU Studies. A full list of MAEUS theses can be found [here](#). It is typically best for students to identify their topic and thesis adviser no later than the end of their second term in the MAEUS program. Students completing a thesis are encouraged to enroll in 8 credits of EURO 599 (Thesis Research) to budget time for thesis research; these credits may be applied to the 36-credit total for the MAEUS degree. Thesis committees typically have two members: a thesis advisor and a second member; at least one of these committee members must be from the academic staff of the EUC (Director, Associate Director, Academic Programs Advisor). For advice in this area, please consult with the Academic Programs Advisor.

Topic

-

Thesis Adviser

- - Have you contacted this person yet?

Second Committee Member (Also indicate if you would like to have a third member)

-

Semester(s) for Thesis credit

-
-

Exam Option (if applicable)

The exam option is intended for students who do not require a thesis to achieve their career goals, or would wish to complete additional elective coursework in skill development or internships. In lieu of a thesis, students pursuing the exam option will take a written comprehensive exam during the final term of coursework. Students must provide syllabi from their MAEUS coursework, and exam questions in essay format and will be determined by the holistic coursework of the student. Students will then complete an oral defense of their exam with the executive staff of the EU Center. Students will have two opportunities to pass the exam.

Expected Term of Comprehensive Exam

-

Please respond to each question below, *if applicable*.

1. On a scale of 1 to 10 (1 = no growth, 10 = greatest possible growth), please rate your growth in understanding of institutions and governance at the EU level during the previous academic year. Following, please take a moment to explain your answer.

- Self-Rating:
- Explanation:

2. On a scale of 1 to 10 (1 = not satisfied; 10 = extremely satisfied), please rate your satisfaction with the EURO core coursework taken during the academic year. Then, please take a moment to explain your answer.

- Self-Rating:
- Explanation:

3. On a scale of 1 to 10 (1 = not satisfied; 10 = extremely satisfied), please rate your satisfaction with European Union Center events (conferences, performances, film screenings, academic talks, etc.) put on during the academic year. Then, please take a moment to explain your answer and respond to the following sub-questions.

- Self-Rating:
- Explanation:
- What factors influenced, encouraged, or impeded your participation in EUC events?
- What events would you like to see in the future?

4. On a scale of 1 to 10 (1 = no confidence; 10 = extremely confident), please rate your confidence heading into your second academic year in the MAEUS program or your first year after MAEUS degree completion. Then, please take a moment to explain your answer, and indicate any thoughts on how the EUC academic staff can work to help if needed.

- Self-Rating:
- Explanation:
- What can the EUC do to help?

5. Status of thesis project (if applicable). Please use this space to expand on the previous questions regarding your upcoming thesis. Please describe your progress in the past year and goals for the coming year by answering the following questions, to the best of your ability.

- General thesis topic and relevant keywords (20 words max):
- Proposed research question:
- Please describe your potential topic in 100 words or less.
- Do you have a proposal written? If so, please attach it at the end of this form.

6. Goals for the second year of the program or first year post completion. Please take a moment to identify your goals for year 2. What do you need to achieve them? Do you need to develop new skills and/or hone existing ones? Do you need to expand your network on or off campus?

-

7. Future coursework or career plans. Please take a moment to update us on your plans for coursework during the second year or career goals during your first year post MAEUS completion. Please consider your answer to question #5 when crafting your answer.

-

8. Who will write your future letters of recommendation? This is an important consideration going into your second year of MAEUS coursework or your first year on the job market.

-

9. Assistantship service during the past year. Briefly describe position(s) held and major duties.

-

10. Fellowships held during the past year. Provide title and nature of fellowships.

-

11. Activities and/or Internships. Briefly describe any relevant study/research or internship activities during the past year, and plans for the coming year. Please include any virtual activity for this question.

-

12. Other notable professional activities, honors, or awards. Describe any relevant additional activities, including presentations, publications, job experiences, or recognitions during the past year.

-

13. Extenuating Circumstances during the past year. (if applicable)

-

14. What are your short and long-term career goals? Since your first year in the MAEUS or 5th-year program, how have your goals changed, or how have they solidified?

-

15. How did you hear about the MAEUS program? What factors influenced your decision to apply for the MAEUS program? How likely are you to recommend this program to the others?

-

16. Would you be willing to participate in future promotional efforts related to the MAEUS program, such as a public-facing alumni panel, an interview feature for a promotional video or for the EUC blog, or as a potential contact for prospective students interested in your experience?

-

Please attach a current CV or resume. This document should contain additional information of academic and professional activity and accomplishments previous to the past academic year.

Department Review Master's in European Union Studies (MAEUS) *Annual Review*
University of Illinois at Urbana-Champaign

Student:

UIN:

(to be completed by the EUC Academic Coordinator)

1. Areas of Strength (examples from areas such as courses, research, professional development activities)

•

2. Areas for Growth and Development for the next year (examples: development of research, writing, public speaking skills, improved course performance)

•

3. Requirements to complete/plans for the next year (examples: courses and credit hours to complete, expected progress on the thesis or non-thesis papers, foreign language proficiency, optional study abroad or internships)

Credits completed (through _____):

Credits remaining:

500-level electives:

3 academic units:

Foreign language proficiency:

Recommendations:

•

4. Anticipated Graduation Date:

5. Current cumulative Grade Point Average:

Date of meeting with student:

Student comments after the meeting:

-

Student signature and date

EUC Director of Graduate Studies (DGS) comments after the meeting:

-

EUC DGS signature and date

EUC Academic Coordinator comments after the meeting:

-

EUC Academic Coordinator signature and date

What is the MA in EU Studies degree program, and where can I find more information about it?

The Master of Arts in European Union Studies (MAEUS) is a 36-credit hour interdisciplinary degree offered by the European Union Center (EUC). The degree is designed to prepare students for professional or academic careers in European Union affairs.

To complete the degree, students must take two core graduate seminars in EU studies offered through EUC; demonstrate proficiency at the advanced level of a European language other than English; complete coursework from at least three different academic units; and, if they select the thesis option, complete an MA thesis, among other requirements. You can find more information about the degree program on the EUC web site at <https://europe.illinois.edu/academics/master-arts-european-union-studies>.

What are my duties as a thesis advisor to a MAEUS student?

EUC asks MAEUS thesis advisors to fulfill seven primary formal responsibilities: (1) serve as the instructor for your advisee's thesis research course credits; (2) review and approve the student's written thesis proposal prior to the main research and writing phase of the project; (3) upon reviewing an acceptable completed version of the thesis, give written authorization for the student to proceed with arranging an oral thesis defense; (4) serve as the chair of the thesis committee at the oral defense; (5) work with the student to ensure timely academic progress; (6) encourage the student to ensure the thesis complies with the thesis formatting rules of the Graduate College; and (7) work with the student to ensure that the thesis meets EU Center thesis quality controls and graduate standards (appropriate length, at your disciplinary discretion, proper citations, standard research paper components, e.g. literature review, methodology, results, etc.)

In addition, the thesis advisor will be expected to assist his/her advisee in honing the research question, selecting an appropriate methodology, identifying relevant literature, and other tasks associated with conducting graduate level research and managing a thesis project.

How do I formally communicate to the student and EUC staff my approval of the thesis proposal and, later, my approval for setting up a thesis defense?

Please send an email message to the student with cc to the EUC Academic Coordinator Amanda Smith (ansmith8@illinois.edu) and DGS Markian Dobczansky (markian@illinois.edu), indicating your approval at each of these stages.

How will the student register for thesis research credits?

Up to 8 thesis research credit hours can be applied towards a MAEUS student's overall 36 required credit hours. Students will sign up for these credits using the rubric and course number EURO 599. When you and your advisee have agreed to thesis research in advance of a given semester, the student will notify the EUC Academic Coordinator, who will in turn submit a request to the Office of the Registrar to set up a Course Registration Number (CRN) associated with your name that is unique to EURO 599 thesis credits that semester. EUC staff will communicate the CRN to you and the student to enable thesis credit registration.

How frequently should I meet with my advisee?

This is a mutual decision between you and your advisee. It is strongly suggested that you meet with your advisee regularly during the semester when he or she is registered for EURO 599 thesis credits to ensure adequate progress. MAEUS students have been informed that it is *their* responsibility to come to each advisory meeting prepared to discuss questions or substantive concerns about their research, and to demonstrate regular progress.

What requirements are there for thesis committee composition?

The EUC has established the following departmental requirements for MA thesis committee composition: (1) the thesis committee must consist of at least two individuals; (2) the thesis advisor (committee chair) must be a member of the Graduate College; and, (3) at least one member of the thesis committee must be a member of the EU Center Executive Staff (i.e., Director, Associate Director, Outreach Coordinator, or Academic Coordinator).

How long should the student's completed thesis be?

The European Union Center understands that different disciplines have different expectations for master's theses, so we trust the thesis advisor's judgement depending on what is necessary for the research question the student has proposed. The average MAEUS thesis is 75 pages in length. The maximum page limit is 120.

What deadlines do I need to be aware of?

Your advisee is on track for **May 20xx (exact date depended on student)** The Graduate College deadline for thesis deposit to meet that graduation date is **April xx, 20xx (exact date to be announced by the University)**. The EUC expects students to adhere to a sequence of deadlines as their graduation approaches. 30 days prior to the Graduate College deadline, the EU Center expects a thesis defense to be scheduled. 20 days prior to this deadline, the defense will be expected to have taken place. And 10 days prior to the deadline, the EU Center will expect a final, fully reviewed version of the thesis to be submitted to its front office for departmental review.

Given these deadlines, what is a suggested timeline for the student's thesis project?

The EUC suggests that the student submits his/her written thesis proposal for review and approval by the advisor no later than one year preceding graduation (i.e., no later than May of the year prior to their graduation). Portions of the project such as development of the literature review and data collection should be completed the semester prior to graduation (i.e., fall semester for a spring semester graduation).

Whom should I contact if I have further questions?

EUC staff will be happy to discuss with you any questions or concerns that you might have about your advisee's thesis project or the MAEUS program in general. We especially welcome feedback about ways to improve the thesis project experience for both our students and affiliated faculty. Please feel free to contact Dr. Markian Dobczansky, EUC Associate Director and Director of Graduate Studies (markian@illinois.edu) or Dr. Amanda Smith, EUC Coordinator of Academic Programs (ansmith8@illinois.edu).