

MENTORING GUIDELINES

European Union Center

FACULTY

Positive & Supportive Environment

- Foster the overall wellbeing of students
- Provide students a safe, supportive environment
- Interact ethically and professionally with other members of the university community
- Be responsive and receptive to students' requests for academic feedback and professional advice
- Listen effectively and respond appropriately to student concerns in a timely and effective manner
- Adapt reasonably and appropriately to changes in student situations

Academic Success

- Guide students in developing academic and research skills
- Convey clear expectations for academic and research progress
- Provide timely, constructive feedback and periodic evaluations
- Evaluate students' performance fairly and objectively
- Promote students' timely academic and research progress
- Advise students on requirements for academic integrity, responsible conduct of research and other relevant policies

Career Development

- Foster the professional development of students to prepare for a wide range of future employment options
- Assist students in achieving their career goals
- Encourage engagement in professional communities and meetings to foster potential career opportunities
- Advise students regarding the ethics of their profession

GRADUATE STUDENTS

Positive & Supportive Environment

- Interact ethically and professionally with other members of the university community
- Seek guidance responsibly when feedback is needed
- Communicate clearly about needs and concerns regarding academic and professional progress
- Contribute positively to a sense of cohort among EUC graduate students

Academic Success

- Actively seek academic and research direction and feedback from advisors; clearly communicate needs and concerns about this direction
- Clearly articulate potential personal or structural impediments on progress towards degree
- Take ownership of knowing and fulfilling degree requirements
- Take ownership of knowing and exercising ethical professional norms
- Take a proactive approach to following Graduate College and university policies, including academic integrity, student conduct, and responsible conduct of research

Career Development

- Clearly identify career goals and changes in plans to faculty and advisors
- Proactively identify professional development needs and pursue appropriate opportunities in consultation with staff when appropriate
- Take initiative for career exploration and job searches

GRADUATE PROGRAMS

Positive & Supportive Environment

- Listen to the needs and concerns of a diverse group of students
- Foster the wellbeing of students
- Provide students a safe, supportive environment
- Interact ethically and professionally with other members of the university community
- Connect students with appropriate university offices and resources
- Help resolve student problems and conflicts

Academic Success

- Provide information about degree requirements, academic policies and expectations
- Share information about fellowships, awards, events and other academic opportunities
- Monitor student academic progress, providing at least yearly evaluations and communicating these with students

Career Development

- Promote student engagement in professional development programs
- Foster the professional development of students to prepare for a wide range of future employment options
- Direct students to resources that can help them pursue and succeed in their careers of choice